



Foothill-De Anza Community College District



Digital Parking Permit Guide Students & Employees

Digital parking permits are required at Foothill-De Anza Community College District parking lots at Foothill College, De Anza College and the Sunnyvale campus.

Students, faculty and staff, please follow the steps below to register your vehicle for a free digital parking permit.

Parking permits are free for students, faculty, and staff. Your license plate serves as your parking permit, there are no physical permit or decals required.

Step 1

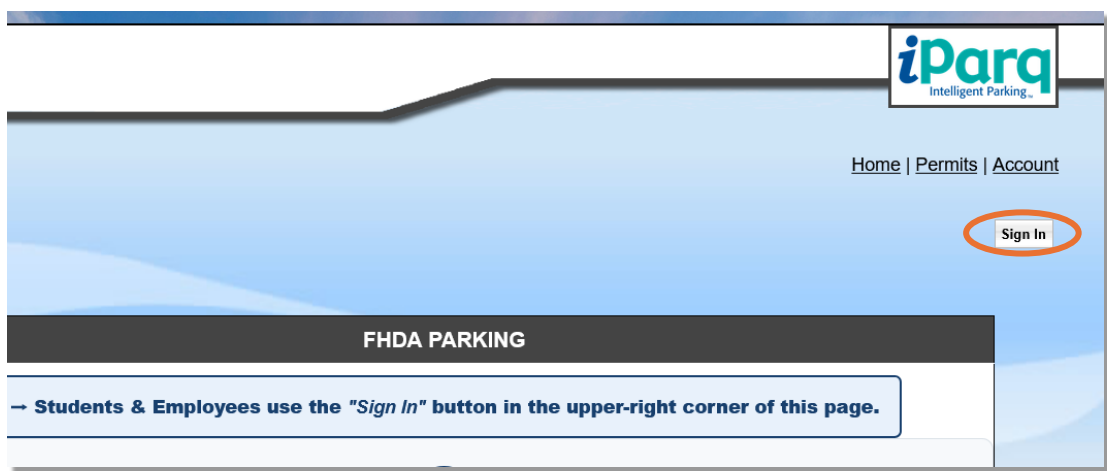
Students, Faculty, Staff sign in here:

<http://fhda.thepermitstore.com>



You will be directed to the FHDA Permit Store (iParq). Sign in will re-direct you to the FHDA portal where you will sign in using your CWID and password. Do not create a new account.

You do not need to create an account. Your CWID log in will automatically link to your account. In “Account”, you can manage your vehicles and permits.



Step 2

Click “Add Item” for the pre-approved parking permit. After you log in, you will either see the “Employee” or “Student” view. See examples below.

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT PERMITS

Pre-Approved
Employee 2026-2031
Employee five (5) year permits
Valid Dates: Jul 1, 2026 to Jun 30, 2031
Price: \$ 0.00
[Add Item](#)

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT PERMITS

Pre-Approved
DA Student Annual 2026-2027
Student parking permit valid in any student parking space at De Anza or Foothill Colleges through 6/30/2027.
Valid Dates: Sep 21, 2026 to Jun 30, 2027
Price: \$ 0.00
[Add Item](#)

Step 3

Add your vehicle(s) by clicking “Add more items”.

Shopping Cart

 **Permit Employee - 2026-2031**
Valid from: 07/01/2026 to 06/30/2031
[Add more items](#)

Quantity: 1
\$0.00

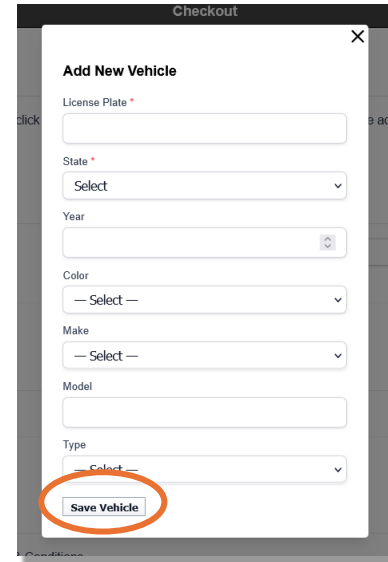
Order Summary
Items: 1
Subtotal: \$0.00
[Proceed to Checkout](#)

Step 4

A pop-up window will appear to add your vehicle. If you have multiples vehicles, add them one at a time. All of these vehicle field sections are required.

Enter your vehicle information (license plate, state, year, color, make, model, and type), then click “Save Vehicle.” **A TYPO IN THE LICENSE PLATE FIELD WILL RESULT IN PARKING CITATIONS.**

Any citation issued as a result of entering the information incorrectly will not be dismissed.

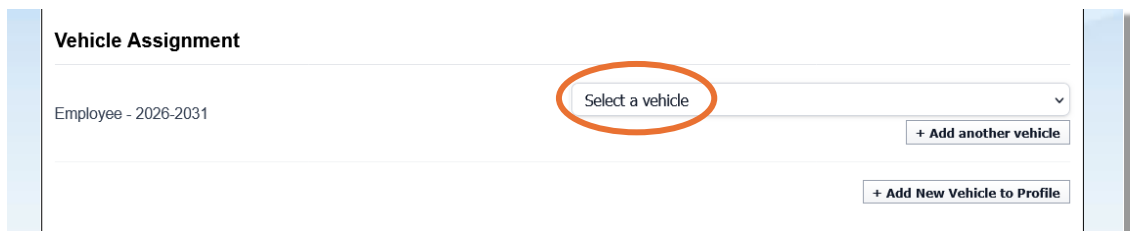
A screenshot of a 'Checkout' window with a sub-window titled 'Add New Vehicle'. The sub-window contains several input fields: 'License Plate' (text input), 'State' (dropdown menu with 'Select' as the placeholder), 'Year' (text input with a calendar icon), 'Color' (dropdown menu with '— Select —' as the placeholder), 'Make' (dropdown menu with '— Select —' as the placeholder), 'Model' (text input), and 'Type' (dropdown menu with '— Select —' as the placeholder). At the bottom of the sub-window is a button labeled 'Save Vehicle', which is circled in orange.

Step 5

Select an existing vehicle from the drop-down menu or click “Add another vehicle”.

Only one vehicle registered in the system can be parked on any campus at any given time. If more than one vehicle is parked at a time on either college campus per day, this could result in a citation for each vehicle parked.

Once done adding vehicles, select the primary vehicle that you will be driving to campus and click “Continue” at the bottom of the page. Verify the permit is in your cart and proceed to Checkout.

A screenshot of the 'Vehicle Assignment' section. It shows a text input field containing 'Employee - 2026-2031'. To the right of this field is a dropdown menu with the placeholder text 'Select a vehicle', which is circled in orange. Below the dropdown menu are two buttons: '+ Add another vehicle' and '+ Add New Vehicle to Profile'.

Step 6

Complete Checkout. Review your order, accept the Terms & Conditions, and click “Place Order.”

Order Summary

Permit Employee - 2026-2031	\$0.00
Total	\$0.00

Terms & Conditions

☒ I have read and agree to the Terms & Conditions. [> View Terms & Conditions](#)

[Return to Shopping Cart](#) [Place Order](#)

Step 7

Your order is complete! Save or print the confirmation for your records.

You will also be sent an “Order Confirmation – Foothill-De Anza Community College District” email confirmation with your order number and vehicle summary.

Order Complete

Thank you for your order!

✔ Please print this page for your records.
Your order number is 8685070.

Order Summary

Permit Employee - 2026-2031 #10269718	\$0.00
Total	\$0.00

Vehicles

Important Information

- Use your CWID and password to sign in. **Do not create a new account.**
- Parking permits are free for students, faculty, and staff
- Your license plate is your parking permit
- You may register multiple vehicles to your account, but only one registered vehicle may be parked on any of the Foothill-De Anza District campuses (Foothill, De Anza, Sunnyvale) at a time
- Vehicles parked simultaneously under the same account are subject to a parking citation resulting in a fine
- Keep your license plate clearly visible at all times
- A TYPO IN THE LICENSE PLATE FIELD WILL RESULT IN PARKING CITATIONS.
- Any citation issued as a result of entering the information incorrectly will not be dismissed.
- Questions? Email parking@fhda.edu

Update or Add a Vehicle

1. Log into the Foothill-De Anza CCD Portal
2. Go to the website <http://fhda.thepermitstore.com>
3. Click on “Account”
4. Click on “View Permits”
5. Click “SELECT – Add New Vehicle”