



# FOOTHILL - DE ANZA

COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT  
"TO SERVE AND PROTECT"



## Police Chief's Advisory Committee (PCAC)

Meeting Minutes/Notes

December 16<sup>th</sup>, 2021 4:00pm – 5:30pm

### I. Welcome and Introductions

➤ *In attendance:*

**Chief Danny Acosta** – PCAC Chair, FHDA PD

**Susan Cheu** – VC of Business Services

**Bernadine Chuck-Fong** – President, Foothill College

**Lloyd Holmes** – President, De Anza College

**Bill Baldwin** – Central Services Classified Senate

**Rhonda Wood** – Foothill Classified Senate

**Ajani Byrd** – Dean of Institutional Equity, Diversity & Inclusion at FHC

**Dennis Shannakian** – De Anza Classified Senate

**Myisha Washington** – Interim Vice Chancellor, Human Resources

**David Marasco** – Foothill Academic Senate

**Jim Nguyen** – Faculty Association (FA)

**Carla Maitland** - Assistant to the Vice Chancellor of Business Services

**Joy Garza** - FHDA PD Training & Communications Manager

**Joe Mauss** – FHDA PD Records Supervisor

### II. Approval of Minutes/Notes

➤ *Review of the minutes. Approved, no changes brought up at this time.*

### III. 21-22 Academic Year Schedule

December 16, 2021

January 20, 2022

February 17, 2022

March 17, 2022

April 21, 2022

May 19, 2022

June 16, 2022

### IV. Topics

#### A. Parking Fees

1. Budget impact
2. Obtain a true waiver for students in need
3. Financial Aid related to reduced rates, or waivers for students
4. How fees are paid

#### B. Prioritizing Topics

1. Prioritize by De Anza recent survey
2. Focus on one topic each month or break into subcommittees, smaller groups
3. 1-2 committee members for topic research, then present at each meeting

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4. Invite guest speakers if appropriate who are subject matter experts to present with Q&A
1. Training
  2. Workplace Violence and Active Shooter
  3. Mask Enforcement
  4. Police Staffing shortages
  5. Demilitarization
  6. Community Policing
  7. Mental Health issues and response
  8. Police Blotter
  9. Complaint process and status'
  10. Crime statistics, Clery Report data
  11. Self-Initiated contacts vs Calls for service
  12. Issues concerning homeless
  13. PD Budget
  14. Law Enforcement (LE) challenges; PTSD, staffing, divorce, fatigue

### ➤ **Parking fees and fines:**

- *Susan Cheu; PD is funded 2/3 from the District General Fund and 1/3 from parking revenue. Parking revenue is from parking permits (annual, quarterly and daily permits).*
  - *Common misconception that parking ticket fines go to the PD. They do not. Parking fees go into the District General Fund. Estimated \$1.5 - \$2 million is generated by parking. Will check the firm numbers on this. Due to covid, no parking fees, this amount is currently being taken from the general fund.*
  - *There are other items besides PD salaries covered by the parking fund (striping and lot maintenance). Parking will not be charged for Winter 2022. A decision on parking fees for the Spring 2022 has not yet been made. Chancellor's Cabinet will discuss if parking will be charged for Spring 2022 after the holiday break.*
- *Chief Acosta; about half of parking revenue goes towards salary, half for maintenance.*
- *Joe Mauss; met with financial aid re BOG waiver. Colleges take a loss on these types of permits. BOG waiver is currently about 50% of the quarterly permit cost and does not cover annual permits. The remaining amount is paid for by the student. This waiver is only for CA residents and undocumented students. International and non-resident students do not qualify.*
- *Chief Acosta; how can we identify financial aid students that need fee assistance.*
- *Joe Mauss; spoke with Financial Aid about this, has not heard back yet.*
- *Chief Acosta; questions about how the District make up lost funds if there was an increase in the BOG waivers that are issued. Board of Trustees make the final decision on this as there will be a revenue loss and it will need to be made up somewhere. We have been looking at past "normal" years revenue but need to understand what the new normal will be once students start to return to campus, estimated Spring or Fall 2022.*

### ➤ **Mission Statement**

- *Chief Acosta asked Jim Nguyen regarding review of the Mission Statement.*
- *Jim Nguyen reviewed the updated Mission Statement, thanked the Chief and committee members for the revisions. No further changes.*

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### ➤ **DeAnza Survey Results, Topics for discussion**

- *Chief Acosta; shared Ishmael's survey results from recent De Anza College safety poll. Confirmed poll had been sent out to the committee members after the November meeting. Survey results generated questions on prioritizing topics of discussion.*
  - *Highest percentage on the survey was training, 33%. Unsure if this meant training for PD or training provided to staff, students, and faculty from the PD? High percentage regarding interest in workplace violence and active shooter training on campus.*
- *Lloyd Holmes: will look into obtaining more information on the results.*
- *Chief Acosta; emphasized new training needs in development.*
  - *Demilitarization: New legislation will go into effect 1/1/22 raises questions on reporting, how it defines "equipment" and approval processes.*
  - *Discussed a comment in the survey re hiring seven officers in one year. Comment was inaccurate. PD currently allocated ten officers however the PD currently has a total of seven officers.*
  - *One comment stated that officers write too many parking tickets. Chief corrected this; officers write less than 1% of our parking violations. CSOs and PSAs primarily write citations. Topic was also brought up in a La Voz article a week prior.*
- *Susan Cheu; there is a perception that if we eliminate or defund the Police Department there would be more money available for other areas. The district is mandated to have safety and security on campus. "Armed or not", is really the only item that would be up for discussion. There would be no savings or excess money that could be used elsewhere on campus.*
  - *Peralta College originally paid their Police Department \$4 million per year. After dissolving PD and switching to an outside security company they are now paying \$6 million. Impression of additional funding available is not correct. Security agencies are not able to give the same level of service as on campus police. If no PD, then the county will need to respond for calls & reports. County response times differ.*
- *Chief Acosta; compared response times. FHDA Police is 2.5 minutes. Santa Clara Co. Sheriff's response time average is 7.5 minutes. Worst case is an active shooter situation, on average 3 people are fatally shot every minute, not including injuries. That's an additional 15 people in 5 minutes. County Fire responds to campus and is familiar but not the Sheriff Office. True response time for Sheriff's would be longer.*
  - *Last week there was an inquiry about a shooting on one of our campuses. Our officers were at the location in under 2 minutes. Within 3 minutes we were able to confirm that the incident was not on our campuses. Further investigation determined that the incident was at De Anza high school in Richmond.*

### ➤ **Training for district**

- *Joy Garza; new Run, Hide, Defend class for students, faculty & staff that will be offered in January 2022. De Anza Campus Center conference room 1/11/22, 11:30-1:30. Foothill Appreciation Hall on 1/12/22 from 11:00-1:00. Registration (Eventbrite) link in chat.*
- *Chief Acosta; January training will be offered in person this time. Finds difficulty to accurately record or offer this type of training virtually.*
- *Jim Nguyen; attended these trainings in the past, noted they are not well attended. Idea of adding this to other emergency type trainings; earthquake preparedness for greater turnout.*
- *Chief Acosta; following the Gilroy shooting, there were several requests for this training. PD put on 2 classes at all three campuses, total of 6 classes provided, and 0 people showed up.*

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*Active shooter incidents are going up due to several factors. Reiterated the importance of offering this training each quarter.*

➤ **Discussion Topics**

- *Chief Acosta; asked committee members to review the list of topics and DeAnza survey. Asked for additional survey for Foothill College and committee members to go to their constituents and get feedback on priorities to discuss during these meetings.*
- *David Morasco; will send out a survey to Foothill College Academic Senate, but noted that this will not go to all people at Foothill.*
- *Jim Nguyen; likes idea of clustering the topics together for the meetings, find common threads between the topics. Examples of mental health, training, and community policing. Asked Chief what his priorities are from the list provided.*
- *Chief Acosta biggest concern is staffing. We need additional officers to allow other officers to go to trainings.*

➤ **New Legislature, PD Training**

- *Chief Acosta; shared list of new legislature starting 1/1/22 that effects law enforcement. Many require additional training, reporting and work on the part of the Police Department. One new law, AB 481. Ideally, officers should do about 4-5 months' worth of training each year. Priority is getting staffing levels up.*
- *Joy Garza; PD training, officers have completed a total of 20 hours online training with 100% participation. Each month is a different topic.*
- *Chief Acosta; we are trying to work with other college police departments, combine and join forces, make sure everyone can get all of the needed trainings done.*
- *Jim Nguyen; training issues tie into other public safety issues. Communication and coordination required to promote public safety.*
- *David Morasco; asked PD to generate a doc of mandated training; state, college and PD. Would like to see required hours needed for officers.*
- *Chief Acosta; agreed. Also noted that the Police Academy is adding topics and hours but taking away from other "perishable skills" training hours such as arrest techniques and firearms training. Instead of extending the time of overall training, they need to take away from other needed skills due to overall cost of police academy.*

➤ **Other topics, discussion**

- *Bill Baldwin; would like to have an 'introduction' by the Police Department for students, faculty, and staff to see more explanation of how police departments work and jurisdictional lines. May help with some questions and/or fears associated with the PD.*
- *Chief Acosta; has recommended that he or other members of the PD can speak during the intro to classes. However, no one has taken him up yet on the offers. Would like to do more outreach and events like Coffee with a Cop, and forums. Many questions from the public can be answered by reading the PD blotter.*
- *Jim Nguyen; category of topics should include three main encompassing areas; community relations, supporting police resources, and public safety.*

➤ **Blotter**

- *Joy Garza; showed updated blotter. Past month shows on page in detail, each month incident and cases for separate download. New layout showing how many incidents and number of cases taken each month.*

➤ **Meeting Concludes**