



# FOOTHILL - DE ANZA

COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT  
"TO SERVE AND PROTECT"



## Police Chief's Advisory Committee (PCAC)

### Meeting Notes

April 21<sup>st</sup> , 2022, 4:00pm – 5:30pm

#### I. Welcome and Introductions

A. The FHDA Police Department is responsible for the Police Chief's Advisory Committee (PCAC).

The PCAC members are comprised of administrators, staff, faculty, and student representatives.

➤ *In attendance:*

**Chief Danny Acosta** – PCAC Chair, FHDA PD  
**Susan Cheu** – Vice Chancellor Business Services  
**Dennis Shannakian** – De Anza Classified Senate  
**Ajani Byrd** – Dean of Institutional Equity,  
 Diversity & Inclusion  
**Anya Bergstrom** – De Anza Student Gov.  
**Luiza Eloy** – De Anza Student Gov.  
**Emaan Dada** – Foothill Student Representative

**Jim Nguyen** – Faculty Association  
**Jory Hadsell** – Vice Chancellor, ETS  
**Carla Maitland** – Executive Assistant, VC of  
 Business Services  
**Joy Garza** – FHDAPD Training &  
 Communications Manager  
**Joe Mauss** – FHDAPD Records Supervisor

#### II. Approval of Minutes/Notes

- *Minutes are approved, no changes.*
- *Jim Nguyen asked to confirm the data showing increase in training. Chief Acosta confirmed that training has greatly increased recently since he started as Chief of Police.*

#### III. 21-22 Academic Year Schedule

May 19, 2022

June 16, 2022

#### IV. Complaint Accessibility

A. Online and physical complaint forms available

1. Hardcopy forms; at PD, dropped off at Dean's offices, other areas recommended?

- *Chief Acosta; PD has made the process for a person to file a formal complaint against a member of the PD a lot easier. The complaint form is on the PD website and accessible for other groups to add the form to their websites as well. Goal is to make the complaint process as easy as possible.*
  - *Would like Deans at both colleges to have at least ten hard copies of the complaint form. Forms have been sent to all of the Deans at both colleges.*
  - *People are able to fill out the hard copy forms, fill the online form, call the PD, walk into the office or can flag down any officer to lodge a complaint.*
  - *Chief asked for the committee's help if they can think of any other area on campus that should have copies of the complaint form.*
  - *Jim Nguyen; perhaps libraries, admissions and records for complaint forms.*

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### V. Cameras and LPR's

- A. Cost and product analysis and comparison.
  - B. Campus cameras, Verkada, Entrance LPR (License Plate Reader), Flock or Rekor
- *Chief Acosta; There have been a series of vandalisms at Foothill. Three incidents in a two-week period. Both college President's have been asking about cameras and getting cameras installed. If cameras had been present, these crimes would have been much easier to solve.*
    - *At the request of College Presidents and Chancellor's Office, the PD is going to start a pilot program for security cameras and License Plate Readers (LPRs).*
    - *One of the most frequently asked questions from students is "check the cameras" when in actuality there are no cameras.*
    - *West Valley College had more than 30 break-ins in the past couple of months. These groups are known to go from campus to campus.*
    - *Chief Acosta will have more information on how many cameras and their locations as well as a draft of a new policy by next month's meeting.*
  - *Jim Nguyen asked where the cameras would be placed.*
    - *Chief Acosta; the cameras will 'passive' and placed in public areas. PSEC is the area that was vandalized at Foothill, so that would be an area PD will look to have covered. Areas on campus that are high traffic with a lot of people passing through.*
  - *Chief Acosta; Los Altos Hills just implemented an LPR program a couple of months ago. Cupertino is also looking at a similar program if they have not already done so. Los Altos Hills had a "hit" on a stolen car involved in a car-jacking on the third day of their LPR program. The Santa Clara County Sheriff's Office was able to locate the car and took the suspects into custody based off of the LPR data.*
    - *LPRs at Foothill is a pilot program. Cameras would capture vehicle images as they come and go from campus.*

### VI. Training and RSVP's

- A. Implicit Bias, Racial Profiling, Procedural Justice, Cultural Diversity (free) Training
  - **Tuesday, May 24th**, 8am - 5pm: **Foothill**, Toyon Room
  - **Wednesday, May 25th**, 8am - 5pm: **DeAnza**, Conference Room A Campus
- 1. Attendees: Police department with college administrators, faculty, staff, PCAC and team of POST certified instructors.
- 2. Course Description:

*The Principled Policing approach emphasizes the tenets of 1. Show respect, 2. Give Voice (listening), 3. Be neutral and 4. Build trust (Procedural Justice) while also addressing the common implicit biases that can be barriers to these approaches (Implicit Bias can compromise our community banks and can compromise our officer safety). Law*

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*enforcement can improve trust and relationships between agencies and their communities by using these principles to evaluate their policies, procedures, and training within their departments. In addition, developing an understanding of these two concepts will enable law enforcement to improve safety and well-being for the public and law enforcement officers alike. The course covers instruction in "Principled Policing: Procedural Justice & Implicit Bias".*

- *Joy Garza; upcoming Principled Policing unique training opportunity FHDA Police Department is hosting. Sworn and non-sworn members of the FHDA Police Department will be attending along with PCAC members, administrators, faculty, and staff. RSVP to Joy Garza required. There are still spaces available for this training. A good opportunity for both law enforcement and the public to be involved in the learning process. The primary focus is for PCAC members, then college administrators, faculty and students depending on space availability.*
- *Chief Acosta; is excited for this training and is a big fan of Civilian Academies that help show the public what training is done by PD.*
- *Jim Nguyen confirmed that he will be attending and asked if civilians would be trained along side with Police Officers. Chief Acosta confirmed yes. Jim asked how many members of the Police Department would be attending the training. Joy advised the participants are split about 50/50 between Police representatives and the college community, however due to small size of the PD, there may be more members of the public attending.*
- *Jim asked if there were any members of the administration that the PD would like to see at the trainings and if he could help by reaching out to them.*
- *Chief Acosta; will send invitations to administrators after all members of PCAC committee have been notified and reminded. Joy will be sending out more reminders in the coming weeks.*

### **VII. FHDA PD Community Forum**

- A.** First forum; 5 weeks into Fall 2022 at De Anza on a Tuesday or Wednesday
  - B.** Objectives
    1. Build dialogue and trust between the community and police department
    2. Build and maintain partnerships, continuous working relationships
    3. Open and effective communication to address various concerns
    4. Welcome college community groups and members opportunities to learn about latest projects, programs, ask questions and give feedback.
  - C.** Frequency, Moderator, One topic at a time
- *Chief Acosta; in the process of scheduling the first forum. Currently looking at around the 5th week of the Fall 2022 quarter at De Anza College. The second forum will be held at Foothill College the following quarter. Would like to have a set topic of discussion with a moderator. Ask*

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*of the committee is "what are some of the topics that your constituents want to see?", "What do they want to know more about?"*

- *Jim Nguyen; supports this forum concept. Forum topics can include New Business / Old Business; New business: How are we going to be coming back to campus? Old business: The website, complaint process, PD training.*
- *Jim Nguyen; has heard student concerns about thefts in the parking lots, students want cameras. Regarding parking tickets, some students concern about Police Department issuing citations for parking.*
- *Chief Acosta; our officers are not issuing the parking citations. These are issued by CSOs and Student Aids. Referenced the new PD camera pilot program and related topics, how they are used to investigate some crimes.*
- *Ajani Byrd; question about parking permit costs for Financial Aid students.*
  - *Joe Mauss responded that students that have applied for and are receiving the CA Promise waiver get a 50% discount on the quarterly parking permit. This discount is automatically given by the colleges.*

### **VIII. Next Meeting**

- A.** May 19, 2022