



FOOTHILL - DE ANZA

COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT

“TO SERVE AND PROTECT”



Police Chief’s Advisory Committee (PCAC)

Meeting Notes

April 20th, 2023, 4:00pm – 5:30pm

I. Welcome and Introductions

A. The FHDA Police Department is responsible for the Police Chief’s Advisory Committee (PCAC).

The PCAC members are comprised of administrators, staff, faculty, and student representatives.

➤ *In attendance:*

Chief Danny Acosta – PCAC Chair, FHDAPD

Bill Baldwin – Central Services Classified Senate

Phuong Tran – Association of Classified Employees (ACE)

Jim Nguyen – Faculty Association (FA)

Joy Garza – FHDAPD Training & Communications Manager

Joe Mauss – FHDAPD Dispatch Supervisor

II. Approval of Minutes/Notes

➤ *Bill B., Phuong T.; Questions around Title 5, what it is and where to find it. Minutes are approved.*

III. 21-22 Academic Year Schedule

October 20, 2022	January 19, 2023	April 20, 2023
November 17, 2022	February 16, 2023	May 18, 2023
December 15, 2022	March 16, 2023	June 15, 2023

IV. Old Business

- A. LPR’s and camera update
- B. Department Liaisons for student clubs and groups
- C. CCC Title 5 Recommendations
 - 1. Board meeting May 1st

➤ *Chief Acosta; two out of three LPR’s up and working. Shared screen to show the LPR system camera footage, image captures, and vehicle search examples. Gave example of previous West Valley Mission incident and how PD used the search inquiries.*

- *Bill B.; asked for clarification on how refined the search can be, why, what happens if an image is blurry, and questions on make, color vehicle descriptions.*
- *Chief Acosta; explained when a search can be done, on police matters and criteria needed. LPR system does not share any private information. Cameras will recognize*

license plates and compare against wants or inquires data. Does not collect or share any registration information. Waiting on third camera will be installed at the back entrance/exit. Receives stolen/lost plates or vehicle hit notifications daily.

- *Phuong T.; liked the system. Asked if the cameras were at other campuses.*
- *Chief Acosta; at this time the LPR's are only at the Foothill college campus entrance and exits.*
- *Chief Acosta; Asked Joe to share screen to show the other surveillance camera system and footage from Foothill's PSEC area. The camera has four lens', 270 degrees, covers most of the PSEC area open space and captures only visual, no audio. Not actively monitoring footage, only passive.*
 - *Bill B.; is footage recorded?*
 - *Chief Acosta; yes footage is recorded for 30 days. System has the ability to blur faces if needed. One camera went up yesterday at PSEC and is on a pilot program.*
 - *Jim N.; joined meeting. Will cameras be installed at De Anza also? Some students have asked for cameras in the parking lots. Referenced the recent assault in the parking garage at De Anza. Clarified 30-day storage.*
 - *Chief Acosta; will be reviewing the pilot system at Foothill currently and will look into adding at De Anza also. Discussing with each college President.*
 - *Bill B.; asked about lighting or other issues, if camera is in a parking garage.*
 - *Chief Acosta; cameras will automatically adjust for different lighting scenarios.*
- *Chief Acosta; officers have been assigned and are making contact with student groups regarding their liaison roles. Invited members to reach out if they have additional groups.*
- *Chief Acosta; taking PD draft report in response to the Title 5 Public Safety recommendations to the next Board meeting. Many of the recommendations the PD has done already. Some are actively in review and Chief/Joy is working on.*

V. Emergency Preparedness

A. Foothill Emergency Preparedness response team and training

- *Chief Acosta; working with Foothill on the new EOC role assignments and receiving names. Issued Emergency Preparedness online training to the group and will follow up with coordination of in person training. Many different kinds of emergencies will need specialized training. De Anza also working on their EOC staff and roles.*
 - *Joy G.; clarified the role of any CA state worker are also required to be a disaster service worker and need basic training. Gave examples of FEMA ICS 100 & 700 and CSTI G606 (Cal OES) online training available. Sent links for online training.*
 - *Jim N.; suggested email notification invite prompts for online training courses.*
 - *Chief Acosta; EOC staff is the first priority then all other staff.*
 - *Phuong T.; asked if District and Sunnyvale have a separate EOC group. Can training be on the FHDA portal?*
 - *Chief Acosta; District has a separate smaller EOC group but will work with the other campus EOC's altogether. Sunnyvale will be included in Foothill's EOC. Training not yet*

on the FHDA portal.

VI. Department Meeting

A. Emergency response PD tabletop exercise June 14th

- *Chief Acosta; invited group to attend next department quarterly meeting/training in June where we will facilitate an emergency response tabletop exercise focusing on active assailants and other emergency or critical incidents. Gave recap of March department meeting, who attended from PCAC and feedback received. Group can provide different perspectives which PD welcomes.*
 - *Bill B.; inquired on sending reminders for the meeting. Some staff work remotely, what happens in an emergency when many are not there in person. Clarified the time and date.*
 - *Chief Acosta; Every situation is different. PCAC are welcome June 14th at 3pm.*

VII. Outreach and Events

A. Coffee with a Cop

1. Tuesday April 11, 2023, 10 am - 11:30 am at FH Cesar Chavez Plaza
2. Tuesday May 9, 2023, 10 am - 11:30 am at De Anza Main Quad

B. Run Hide Defend

1. Foothill - Tuesday, April 18th 2023, 12:30 pm – 2:30 pm
 - a) Appreciation Hall, Bldg. 1501,
 - b) Foothill Register
2. De Anza - Tuesday, May 16th 2023, 11:30 am – 1:30 pm
 - a) Campus Center, Conference A/B,
 - b) De Anza Register
3. Virtual - Thursday, June 8th 2023, 11:00 am – 1:00 pm
 - a) Virtual Register

C. Community Town Hall Forum

1. Wednesday, May 31st 2023, 12 - 2pm at Foothill Hearthside Room
2. No registration required

- *Chief Acosta; Foothill Coffee with a Cop went well. De Anza event is in May. Will continue each quarter with events. RHD had to cancel both FH and DA college in person events but continued with the virtual training.*
 - *Jim N.; is this a good place to recruit?*
 - *Chief Acosta; sometimes, but the events are more a way to connect with the campus community.*
 - *Joy G.; events give PD more visual presence, welcoming students to interact and be*

comfortable having conversations with officers, ask questions. Ongoing events, once a quarter.

- *Jim N.; likes the events. Seeing more students on campus.*
- *Bill B., Phuong T.; asked if a calendar invite could be sent out to PCAC for the Department meeting tabletop exercise.*
- *Chief Acosta; RHD course took place at Foothill last month and De Anza in May. Virtual is also an option.*
- *Jim N.; do recent active shooter events change the way PD trains?*
 - *Chief Acosta; data changes regularly due to increased events. PD reviews and debrief many events. Some recent changes implemented for the Run Hide Defend training. Gave example of recent VTA debrief training he attended.*
 - *Joy G.; explained Run Hide Defend approach emphasizing See Something Say Something. Highlighted BATEP training available for both law enforcement, education, and community members. Resources available through DHS, sent all links in the chat. Statistics come from annual FBI and Secret Service reports available online.*
 - *Phuong T.; thanked Chief and Joy for the reference material and asked to add it to the website.*
- *Chief Acosta; Community Town Hall Forum coming end of May, topic will be open for discussion. Asked group to send constituents.*

VIII. Meeting Membership

Police Chief, Chair: *Chief Danny Acosta*

Chancellor: *Judy Miner*

President, Foothill College: *Bernadine Chuck-Fong*

President, De Anza College: *Lloyd Holmes*

Vice Chancellor of Business Services: *Susan Cheu*

Vice Chancellor of Human Resources: *Ray Quan*

Vice Chancellor of Technology: *Jory Hadsell*

Foothill Marketing PR & Design Services: *Simon Pennington*

Dean of Institutional Equity, Diversity & Inclusion at Foothill: *Ajani Byrd*

Representative, District Academic Senate:

Representative, Foothill Academic Senate: *David Marasco*

Representative, De Anza Academic Senate: *Mary Pape*

Representative, Central Services Classified Senate: *Bill Baldwin*

Representative, Foothill Classified Senate:

Representative, De Anza Classified Senate: *Dennis Shannakian*

Representative, Associated Students of Foothill College (ASFC):

Representative, De Anza Associated Student Government (DASG):

Representative, Administrative Management Association (AMA): *Leticia Maldonado*

Representative, California State Employees Association (CSEA): *Gracian Lecue*

Representative, Faculty Association: *Jim Nguyen*

Representative, Association of Classified Employees (ACE): *Phuong Tran*

Representative, Teamsters:

Representative, Police Officers Association: *Ofc. Kevin Strauss*

Representative, Multicultural Staff Association: *Elvin Ramos*

IX. Next Meeting

A. May 18, 2023

- *Chief Acosta; thanked the members for their participation.*